

REGULAR MEETING OF STANLEY VILLAGE COUNCIL

March 18th, 2013 – 4:00 p.m.

Present

Mayor Mark Foreman
Deputy Mayor Barbara MacDonald
Councillor Jim Pinnock
Councillor Heather Holt-Logan
Clerk Bethany Ryan

1. PRAYER FOR CIVIC AUTHORITIES

2. APPROVAL OF PREPARED AGENDA

Clerk added the additional items to New Business: Miscellaneous:

- 1) Workshops
- 2) Order of New Brunswick
- 3) NB Municipal Finance Corporation

Motion: To accept the agenda with additions.

Moved by: B. MacDonald

Seconded by: H. Holt-Logan

Result: Carried

3. APPROVAL OF PRE-CIRCULATED MINUTES

Minutes of the regular Council meeting of February 18, 2013 were reviewed.

Motion: To accept the February 18, 2013 minutes as presented.

Moved by: H. Holt-Logan

Seconded by: B. MacDonald

Result: Carried

4. FINANCIAL STATEMENTS & ACCOUNT TRANSFERS

Financial statements for the month of February were presented. Clerk inquired if there were funds set aside in the budget for network and computer software upgrades. Council asked Clerk to gather quotes for the requested upgrades.

Motion: To accept the February 2013 Financial Statements as presented.

Moved by: J. Pinnock

Seconded by: H. Holt-Logan

Result: Carried

Action: Clerk to gather quotes for software/network upgrades.

Clerk explained that \$140.35 of Spencer Environmental's February invoice was for lift station design work and would need to be transferred from the Sewage Capital Reserve Fund.

Motion: To transfer \$140.35 from the Sewage Capital Reserve to the Sewage Operating Account to cover Spencer Environmental Invoice #339 for February.

Moved by: H. Holt-Logan

Seconded by: B. MacDonald

Result: Carried

Action: Clerk to complete transfer.

5. RCMP REPORT

Cpl. Peter Vail attended to provide the monthly report, and to introduce himself as his new posting began in the area in February. Council discussed complaints from local residents and Cpl. Vail advised the RCMP would follow up.

Clerk read a letter from RCMP headquarters, advising of restructuring in NB from 11 districts to 3. There are no anticipated noticeable changes.

6. FLOOD DISCUSSION / SAMARITAN'S PURSE

Background: On March 14, 2013 the Nashwaak River flooded Main, Bridge and Water Streets in Stanley.

MLA Kirk MacDonald was welcomed to the meeting to discuss possible disaster relief funding from the provincial and federal governments. He advised that in order to be eligible, the Village would need total damages in excess of \$1 million dollars.

Stephen Joudry, Regional Coordinator for Samaritan's Purse, was welcomed to the meeting to explain the organization. They are a faith-based international disaster relief agency based out of Calgary, AB. Their restoration services are available to the low-income and elderly population and in situations where there is no insurance. Mayor Foreman provided a summary of the local flood situation and damages. Mr. Joudry advised that once the threat of further flooding was gone, he expected his team would be able to come in and complete the restoration on all eligible properties within 2-3 days.

Action: Council to contact Mr. Joudry when flood threat is gone.

7. REPORT FROM FIRE CHIEF / FIRE DEPT. RELATED BUSINESS

Chief Shawn Sampson and Steve Haines presented the monthly report from the Fire Department. Also presented was the estimated damage costs from the flood, which does not include items which may have been washed away. 262 volunteer hours were logged in a 72 hour time period. Chief Sampson explained that there are immediate required replacements of 2 heaters and a laptop. He also explained that members of the Fire Department were visiting residents along the Nashwaak River to explain the threat of further flooding and what they should prepare for. He provided thanks to the Mayor and Council on behalf of the Fire Department for their cooperation and help during the flood.

Action: Clerk to purchase laptop for Fire Department ASAP.

8. **OLD BUSINESS**

Stanley Community Library Report

H. Holt-Logan explained there has not been a library meeting, and so nothing to report.

Nashwaak Villa Report

B. MacDonald advised that the Department of Government Services (formerly Supply and Services) would be responsible for the old Villa once the move is complete.

Solid Waste Commission

B. MacDonald and M. Foreman both attended the previous meeting. Nothing major to report, everything seems to be running smoothly. M. Foreman attended the first Finance Committee Meeting. The next meeting is scheduled for March 25th.

Sewage

Collections update: Clerk presented the draft disconnection letter. Council agreed it should be sent to anyone more than 4 quarters or \$280 behind in payments.

Action: Clerk to send disconnection letters.

9. **NEW BUSINESS**

Proclamation of Daffodil Month and Daffodil Day

Mayor Foreman proclaimed April “Daffodil Month” and April 27th “Daffodil Day” in support of the Canadian Cancer Society. Daffodil pins were distributed to Council to wear in April.

River Street

Clerk explained that there were complaints from the residents on River Street about cars parking in such a way as to block their private driveway. There is only one house on River Street, but the neighbouring property with access to Irishtown Road has been cutting through the yard to use River Street, causing safety concerns for the young children who live there.

Motion: To make River Street a “private” street.

Moved by: J. Pinnock

Seconded by: B. MacDonald

Result: Carried

Action: Clerk to arrange signage and have installed on River Street.

17 Glen Rd. property lines

Clerk explained to Council that the neighbouring resident of 17 Glen Road inquired as to the property lines. Mayor Foreman showed the Clerk the website for GeoNB which clearly shows property lines.

Action: Clerk to contact resident and send link for the website for GeoNB.

Sponsorship Requests

NBTrail and MS Society: Council voted to not sponsor. Clerk to file requests.

NB Draft Horse Association:

Motion: To donate \$200 to the NB Draft Horse Association.

Moved by: J. Pinnock

Seconded by: B. MacDonald

Result: Carried

Action: Clerk to forward donation.

Website: Mayor and Council Biographies

Clerk reminded Council to provide their biographies for the Village website.

Action: Mayor and Council to provide Clerk with biographies.

Workshops

J. Pinnock explained that he participated in a webinar titled “Strategic Planning for Councils and Staff” on February 19. He found it very informative and offered to share the print-out information with the rest of Council.

B. Ryan explained that she attended a “Records Management” workshop in Fredericton on February 26 and 27, where the Municipal Records Authority 2011 document was studied. She advised Council that she plans to apply the MRA Retention Schedules to all of the documents owned by the Village, with the hope of sending a large amount of information to the Provincial Archives.

Order of New Brunswick

Clerk read a letter addressed to the Mayor from The Honourable Graydon Nicholas, Lieutenant Governor, explaining the 2013 Order of New Brunswick Campaign. The letter explained the nomination criteria and deadline of April 30.

NB Municipal Finance Corporation

Council discussed a letter received from the NB Municipal Finance Corporation asking for applications for financing to be submitted by April 4, 2013.

Action: Clerk to contact Peter Kavanagh, Local Service District Manager to discuss the specifications for the new fire truck.

10. DATE OF NEXT MONTHLY COUNCIL MEETING

Thursday, April 25, 2013 at 5:00 p.m.

11. ADJOURNMENT

Meeting was adjourned at 8:15 p.m.

Moved by: B. MacDonald

Result: Carried