

REGULAR MEETING OF STANLEY VILLAGE COUNCIL

May 21<sup>st</sup>, 2013 – 5:00 p.m.

**Present**

Mayor Mark Foreman  
Deputy Mayor Barbara MacDonald  
Councillor Jim Pinnock  
Councillor Heather Holt-Logan  
Clerk Bethany Ryan

**1. PRAYER FOR CIVIC AUTHORITIES**

**2. APPROVAL OF PREPARED AGENDA**

*Motion:* To accept the agenda as presented.  
*Moved by:* B. MacDonald  
*Seconded by:* H. Holt-Logan  
*Result:* Carried

**3. APPROVAL OF PRE-CIRCULATED MINUTES**

Minutes of the regular Council meeting of April 25, and special meetings held April 29 and May 10, 2013 were reviewed.

*Motion:* To accept the April 25, April 29 and May 10, 2013 minutes as presented.  
*Moved by:* J. Pinnock  
*Seconded by:* H. Holt-Logan  
*Result:* Carried

**4. FINANCIAL STATEMENTS & ACCOUNT TRANSFERS**

Financial statements for the month of April were presented. J. Pinnock suggested that because of the new format for the financial statements, it is no longer necessary for Council to receive copies of the monthly bank statement. Council was in agreement.

There was follow-up discussion to questions raised at the previous regular meeting regarding Worksafe NB payments. Clerk advised that the Village's account with Worksafe NB has a credit due to the difference in the estimated and actual cost for sub-contracted work in 2012.

*Motion:* To accept the April 2013 Financial Statements as presented.  
*Moved by:* B. MacDonald  
*Seconded by:* H. Holt-Logan  
*Result:* Carried  
*Action:* Clerk to check into Worksafe NB payment from snow removal contractor – should have been deducted from final cheque.

Clerk explained that \$441.65 of Spencer Environmental's April invoice was for lift station design work and would need to be transferred from the Sewage Capital Reserve Fund.

*Motion:* To transfer \$441.65 from the Sewage Capital Reserve to the Sewage Operating Account to cover Spencer Environmental Invoice #341 for April.

*Moved by:* H. Holt-Logan

*Seconded by:* B. MacDonald

*Result:* Carried

*Action:* Clerk to complete transfer.

5. **R C M P REPORT**

No attendance and no reports to discuss.

*Action:* Clerk to follow-up with RCMP contact for reports from March and April.

6. **REPORT FROM FIRE CHIEF / FIRE DEPT. RELATED BUSINESS**

Chief Shawn Sampson in attendance to present the report for April. He was concerned about 2 nuisance fires at the same address, and the fact that the RCMP did not show up for the 2<sup>nd</sup> fire. He requested that the Village contact the RCMP and have someone follow-up with him.

*Action:* Clerk to send request to RCMP for a member to contact the Fire Chief.

Chief Sampson advised he is also upset at the lack of progress being made on the renovations at the fire hall by Winmar. He reported numerous problems with the work, and explained that it is preventing him from running the department as it should be. Council agreed that the insurance adjuster should be contacted.

*Action:* J. Pinnock to contact Bev McKay with Lawrence & Associates.

7. **OLD BUSINESS**

***Stanley Community Library Report***

H. Holt-Logan explained the next Library meeting is scheduled for June, and so nothing to report.

***Nashwaak Villa Report***

B. MacDonald advised that there was a special guest at the last meeting, who is working with the staff at the Villa to get everything running smoothly. There appears to be a lack of communication between the working groups. No scheduled move date.

***Solid Waste Commission***

Mayor Foreman explained that Commission was still working through minor issues. Budget planning will be worked out in June, with a priority list ready by September.

***UNCLE / Community Use Agreement Update***

Council discussed the problems with the Agreement; it appears as though the problem is minor and involves the wording of the section regarding the use of the cafeteria and multi-purpose room. Council agreed a meeting with all parties should be coordinated.

*Action:* Clerk to arrange meeting with Council, UNCLE, ASD-W, and School Administration.

***Sewage***

***Lagoon Study***

Clerk presented proposals for the Lagoon Study from Gemtech and TerrAtlantic.

*Motion:* To accept the proposal from TerrAtlantic for \$6,250 plus HST.

*Moved by:* J. Pinnock

*Seconded by:* H. Holt-Logan

*Result:* Carried

***Gas Tax Fund / Meeting with DELG***

Clerk advised that Andre Chenard from DELG had requested a meeting with Council to discuss the priorities for the wastewater system and any available funding, including the Gas Tax Fund. Council provided their availability for the meeting.

*Action:* Clerk to coordinate meeting details with DELG.

***Disconnections***

Clerk advised that the disconnection date sent via registered letter is May 27, 2013. Council advised Clerk to proceed with the disconnections.

*Action:* Clerk to contact Tom Moss to schedule disconnections.  
Clerk to advise Department of Health of disconnections.

***ACOA Press Release May 24 @ 10:00 a.m.***

Mayor Foreman advised Council that a press release and funding announcement was scheduled for May 24 at 10:00 a.m. in the Nashwaak Room of the Upper Nashwaak Agrena.

***Borrowing Board Application / Fire Truck Tender***

Council agreed to extend the closing date on the tender to June 11, 2013.

***Grass Mowing Tender***

J. Pinnock and B. MacDonald excused themselves from chambers as the bids were reviewed.

*Motion:* To award Tender #1 to Wilfred Ryan for the amount of \$5700 (including HST), and Tender #2 to D&J Enterprises for the amount of \$1695 (including HST).

*Moved by:* H. Holt-Logan

*Result:* Carried.

*Action:* Clerk to notify the successful bidders.

***Office Assistant Applications***

The applications for Office Assistant were reviewed, and Council chose 3 for interviews.

*Action:* Clerk to arrange interviews with the 3 chosen applicants.

***Summer Student Applications***

The applications for the Summer Student position were reviewed, and Council agreed all applicants should be interviewed to provide them with the experience.

*Action:* Clerk to arrange interviews with applicants.

**8. NEW BUSINESS**

***Stanley Village Park Tender***

Council discussed the work that needs to be done at the Village Park, as well as the relocation of the community bulletin board and small repairs to the walking trails. B. MacDonald and H. Holt-Logan have picked out some equipment and requested a quote. Council agreed that T. Koch should be contacted to develop a scope of work to be done so that a tender can be advertised.

*Action:* Clerk to contact T. Koch.

***Stanley High School Graduation 2013 Donation Letter***

Clerk presented a letter from Stanley High School requesting donations for awards for graduates of 2013.

*Motion:* To donate \$100 to be awarded to a student who has contributed significantly to school activities and/or community involvement.

*Moved by:* B. MacDonald

*Seconded by:* J. Pinnock

*Result:* Carried

*Action:* Clerk to send donation.

**10. DATE OF NEXT MONTHLY COUNCIL MEETING**

Monday, June 17, 2013 at 5:00 p.m.

**12. ADJOURNMENT**

Meeting was adjourned at 8:00 p.m.

*Moved by:* B. MacDonald

*Result:* Carried