

# VILLAGE OF STANLEY

INCORPORATED 1966

## REGULAR MEETING OF STANLEY VILLAGE COUNCIL

April 20<sup>th</sup>, 2015 – 4:00 p.m.

### **Present**

Mayor Mark Foreman  
Deputy Mayor Barbara MacDonald  
Councillor Jim Pinnock  
Councillor Heather Holt-Logan  
Clerk Bethany Ryan

### **1. PRAYER FOR CIVIC AUTHORITIES**

### **2. APPROVAL OF PREPARED AGENDA**

*Motion:* To accept the agenda as presented.  
*Moved by:* B. MacDonald  
*Seconded by:* H. Holt-Logan  
*Result:* Carried

### **3. RSC 11 PRESENTATION (STEPHEN MCALINDEN)**

S. McAlinden presented the revisions to the Subdivision By-law. Council will review the changes and contact Mr. McAlinden if they have any questions or concerns.

Building By-Law L-3A was read for the first and second time. The third reading is scheduled for May 21, 2015.

### **4. APPROVAL OF PRE-CIRCULATED MINUTES**

Minutes of the regular Council Meeting of March 16<sup>th</sup> and Special Meetings of March 23<sup>rd</sup>, March 25<sup>th</sup> and April 13<sup>th</sup> were reviewed.

*Motion:* To accept the minutes as presented.  
*Moved by:* H. Holt-Logan  
*Seconded by:* B. MacDonald  
*Result:* Carried

### **5. FINANCIAL STATEMENTS**

Financial statements for the month of March 2015 were presented. J. Pinnock requested that the statements be made available earlier in the month.

*Motion:* To accept the financial statements as presented.  
*Moved by:* J. Pinnock  
*Seconded by:* B. MacDonald  
*Result:* Carried

### **6. AUDITED FINANCIAL STATEMENTS 2014 (EPR DAYE KELLY)**

Larry Johnston of EPR Daye Kelly was welcomed to the meeting to present the revised Audited Financial Statements from 2014. Council accepted the Statements as presented, they were signed, and Mr. Johnston will forward copies to DELG.

### **7. R C M P REPORT**

Cpl. Doug Comfort was welcomed to the meeting to discuss reports and issues so far in 2015. He also explained some of the results from their Annual Performance Plans.

8. **REPORT FROM FIRE CHIEF / FIRE DEPT. RELATED BUSINESS**

Deputy Chief K. Colford, along with S. Haines and R. Foreman were welcomed to the meeting in place of Chief S. Sampson who is out of town for personal reasons.

***New Membership:*** S. Haines explained that the 5 new members are getting close to completing their Level 1 training, at which time they will require bunker gear. Council advised the Department representatives to obtain quotes on the required gear.

***Dry Hydrants:*** Council discussed a request from the Firefighters Association regarding the Dry Hydrant Agreement. M. Foreman explained that permits need to be obtained before working near water. He also requested a quote for the installation of a hydrant. S. Haines will discuss with the Department members.

***Pick-up truck:*** M. Foreman requested a commitment of \$5,000 from the Department to be put towards the purchase of a new 4x4 pick-up. S. Haines will discuss with the members and have a vote at their next business meeting.

***Radios:*** M. Foreman advised that the Village is applying for funding through TransCanada for the purchase of new radios.

***Photocopier:*** S. Haines explained that the photocopier at the Fire Hall is no longer operational.

***Action:*** Clerk to contact Dana Hayes for service.

***Confidentiality agreement:*** There was discussion about having all members of the Fire Department sign a confidentiality agreement.

***Action:*** J. Pinnock will find a sample agreement.

9. **OLD BUSINESS**

***Stanley Community Library Report***

No report.

***Nashwaak Villa Report***

No report.

***Agrena Report***

No report.

***Regional Service Commission 11***

M. Foreman provided the report. The RSC 11 Annual Meeting was held the previous weekend. The new Chairperson is Judy Wilson-Shea of New Maryland.

***Sewage***

Clerk advised Council that there are currently 18 seriously past-due accounts totaling \$10,830.67. Council advised the Clerk to send letters to all of the past-due customers advising they must make payment within 30 days or face disconnection of services. There is also 1 account whose owner used to rent a commercial building in the Village. Sending a disconnection letter to this customer would not make sense, as they no longer rent the property. Council advised the Clerk to send a letter to the account owner and the property owner requesting payment within 30 days or the account will be sent to collections.

***12 Main St. Property***

Joe Wilby has completed his work on this property. His total invoice was \$732.24.

***Action:*** Clerk to send letter to property owner, requesting that the building be made safe and secure by June 30, 2015.

***Park Cameras***

*Motion:* To accept a quote of \$2,319.43 before HST from Active Lock and Alarm to install 2 cameras at the Park.

*Moved by:* J. Pinnock

*Seconded by:* B. MacDonald

*Result:* Carried

*Action:* Clerk to arrange the installation with Active Lock and Alarm.

***Stanley Newsletter***

*Action:* Clerk to have the Annual Spring Cleanup and Summer Student position advertised in the May edition.

***School Study***

Clerk explained that there has been no response to either letter sent to Minister Serge Rousselle or Stacey Brown.

*Action:* Clerk to re-send letter to Minister Rousselle.

***Community Restructuring***

Ivan Corbett, LSD Manager, will meet with Council on April 23<sup>rd</sup> to discuss the process.

***Upper Nashwaak Community Outreach***

Council read correspondence from the Board of the Upper Nashwaak Community Outreach. They no longer require rental space from the Village, as they have been given free space in the new Health Centre. They will vacate the space at the end of June.

*Action:* Clerk to advertise the commercial space as available July 1.

***Bullying Canada Request for Information***

Clerk explained that a second request for information had been received from a group named Bullying Canada. They are requesting details on any funds/grants donated by the Village from April 2012 – April 2015. Clerk explained to Council that this would be a very time-consuming task, and requested permission to respond to the requestor with more general information. Council advised Clerk to provide information on the local groups that receive regular donations.

***Miscellaneous: Storage Shed/Recycling Building***

Council discussed making arrangements for repairs of the Recycling Building.

*Action:* Clerk and co-op student will find keys and remove any unusable items in time for the Spring Clean-up.

Clerk to obtain quotes from Double H and Alden Doors on the replacement of the garage door.

**10. NEW BUSINESS**

***Banking Services***

Clerk requested permission to obtain information on banking services from other financial institutions. Council agreed.

***Office Assistant / Office Hours***

Clerk will be taking vacation beginning May 6 and returning May 19. Council discussed arrangements for office hours during her absence.

***SHS Auto Club***

Council read correspondence from the SHS Auto Club.

*Motion:* To donate \$100.00 to the Auto Club.

*Moved by:* H. Holt-Logan

*Seconded by:* J. Pinnock

*Result:* Carried

*Action:* Clerk to forward donation to the School.

***NB Police Association – Crime Prevention Guide***

Council read correspondence from the NB Police Association. They decided not to support this initiative at this time.

***Request from Resident on Harrison Ave.***

Council read correspondence from a resident, requesting the clean-up of fallen trees on the graveyard at the beginning of Harrison Ave. He was also requesting that Harrison Ave. be swept. Council discussed these issues and agreed the fallen trees are the responsibility of the property owner. Street sweeping is planned for later in the Spring.

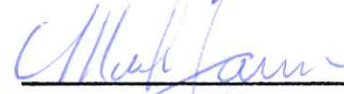
*Action:* Clerk to reply to the resident's request and advise of Council's comments.  
Clerk to contact graveyard property owner to request the cleanup of fallen trees.

**10. ADJOURNMENT**

Meeting was adjourned at 7:15 p.m.

Date of next Council meeting: May 21, 2015 at 4:00 p.m.

VILLAGE OF STANLEY

 Mayor

 Clerk